<table>
<thead>
<tr>
<th>Line No.</th>
<th>Outlets</th>
<th>Number</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Branch and independent libraries - Exclude main or central library</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

Branch is in a separate building from the main library

(Exclude maintenance and custodial staff, volunteers and contributed services staff)

Note: Report FTE data to two decimals.

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Staff</th>
<th>FALL 2008 equivalents (FTEs)</th>
<th>2006</th>
<th>FY 2008 wages (whole dollars only)</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>200</td>
<td>Librarians</td>
<td>14.5</td>
<td>-1</td>
<td>146,846</td>
<td>-2</td>
</tr>
<tr>
<td>201</td>
<td>Other professional staff</td>
<td>6</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>202</td>
<td>Total librarians and other professional staff</td>
<td>20.5</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>203</td>
<td>All other paid staff (except student assistants)</td>
<td>15</td>
<td></td>
<td>2,587,373</td>
<td></td>
</tr>
<tr>
<td>204</td>
<td>Students assistants from all funding sources</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>205</td>
<td>Total full-time equivalent (FTE) staff</td>
<td>(sum items 202, 203, and 204)</td>
<td></td>
<td>2,587,373</td>
<td></td>
</tr>
</tbody>
</table>

Salaries; break into months for those who worked less than a year

Union affiliation does not count

Anyone with an MLS, including Director and part timers, week enders and holidays

Non-MLS admin staff

Classified support staff

All students asst. accounts, including GA’s, etc

Are employee fringe benefits paid from the library budget? false

If no, select "N" and skip to item 300

YES

Employee fringe benefits (if paid from library budget) 108,837
<table>
<thead>
<tr>
<th>Line No.</th>
<th>Description</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Branch and independent libraries - Exclude main or central library</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total salaries and wages (from previous page)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Information resources:</td>
<td></td>
</tr>
<tr>
<td>300</td>
<td>One time purchases of books, serial backfiles, and other materials</td>
<td>102,292</td>
</tr>
<tr>
<td>301</td>
<td>Electronic</td>
<td>3198</td>
</tr>
<tr>
<td>302</td>
<td>Audiovisual</td>
<td></td>
</tr>
<tr>
<td>303</td>
<td>Ongoing commitments to serial subscriptions</td>
<td>1,303,470</td>
</tr>
<tr>
<td>304</td>
<td>Electronic serials</td>
<td>718,129</td>
</tr>
<tr>
<td></td>
<td>Other information resources:</td>
<td></td>
</tr>
<tr>
<td>305</td>
<td>Document delivery/interlibrary loan</td>
<td>16,883</td>
</tr>
<tr>
<td>306</td>
<td>Preservation</td>
<td>11,959</td>
</tr>
<tr>
<td>307</td>
<td>Other expenditures for information resources</td>
<td>0</td>
</tr>
</tbody>
</table>

**Operating expenditures:**

300. ANY one time purchase i.e. books, CDs, DVDs; one time fee of e-books ONLY (no subscriptions e-books); archival back run of e-journals; back run of print serials; etc

301. Subset of 300; non-current serials, one time purchases of backfiles

302. Subset of 300; CDs, DVDs for music, films, musical theater, etc.

303. Current subscriptions in ALL formats, standing orders, print subs, etc

304. Subset of 303 Current sub. In ELECTRONIC format only

ILL invoices paid directly by library, OCLC/NELINET AIA payments, copyright royalties fees, etc

Payments for maintaining library and archival materials: binding, supplies, training, contracts digitizing, software for digitizing, etc.

Materials payments for everything else, DIALOG, pamphlets, etc.
<table>
<thead>
<tr>
<th>Line No.</th>
<th>Description</th>
<th>2006</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fiscal 1</td>
<td>Expenditures</td>
<td></td>
</tr>
<tr>
<td>205</td>
<td>Maintenance</td>
<td>160,395</td>
<td></td>
</tr>
<tr>
<td>308</td>
<td>Computer hardware and software (include</td>
<td></td>
<td>20,890</td>
</tr>
<tr>
<td></td>
<td>maintenance)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>309</td>
<td>Bibliographic utilities, networks and consortia</td>
<td></td>
<td>420,904</td>
</tr>
<tr>
<td>310</td>
<td>All other operating expenditures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>311</td>
<td>TOTAL EXPENDITURES (Sum 205, 300, 303, and</td>
<td></td>
<td>4,700,154</td>
</tr>
<tr>
<td></td>
<td>305 through 310)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**LIBRARY COLLECTIONS, FY 2008**

Note: See instructions for definitions.

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Branch and independent libraries - Exclude main or central library</th>
<th>Fiscal during -1</th>
<th>2006</th>
<th>Fiscal at end -2</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>400</td>
<td>Books, serial backfiles and other paper materials (include</td>
<td>(6505)</td>
<td>461,338</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>government documents)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>401</td>
<td>E-Books</td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>402</td>
<td>Microforms</td>
<td>395</td>
<td>884,386</td>
<td></td>
<td></td>
</tr>
<tr>
<td>403</td>
<td>Audiovisual materials</td>
<td>(15)</td>
<td>8115</td>
<td></td>
<td></td>
</tr>
<tr>
<td>404</td>
<td>Current serial titles</td>
<td>0</td>
<td>2783</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Hardware & Services: LMS, remote storage, e-reserves, ILL, authority control, LibGuides, RefUniverse (Serials Solutions or ERM) Article Linker 360, etc

OCLC, includes C/WMARS and other automation consortia or networks, etc, Everything else, eg. furniture, consultants, supplies, memberships, NO CONSTRUCTION

Physical volumes regardless of format, does not includes loose issues. Item have to be circulation worthy
Monographic E-books cataloged AND in the catalog only
Reels, sheets of fiche, ultra fiche
CDs, DVDs, motion pictures, three-dimensional, graphics,
Number of titles in all formats, includes dups. INCLUDES electronic titles from full-text journal databases only i.e. JSTOR, SCIENCEDIRECT. If there is only a partial run of a title (title change or cessation) they are counted as a title. DOES not include journals in aggregators, BUT each aggregator title is counted as a serial

All one time purchase added during the past year and then the total as of June 30, 2008
<table>
<thead>
<tr>
<th></th>
<th>Electronic reference sources and aggregation services</th>
<th>7,816</th>
<th>45,466</th>
</tr>
</thead>
<tbody>
<tr>
<td>405</td>
<td>Is the Library collection entirely electronic? (Yes/No)</td>
<td>Yes</td>
<td>false</td>
</tr>
</tbody>
</table>

Total number of electronic SERVICES
### LIBRARY SERVICES, FY 2008

**Note:** See instructions for definitions.

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Branch and independent libraries - Exclude main or central library</th>
<th>Number</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Interlibrary loans and documents provided to other libraries:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>500</td>
<td>Returnable</td>
<td>4,533</td>
<td></td>
</tr>
<tr>
<td>501</td>
<td>Non-returnable</td>
<td>1,485</td>
<td></td>
</tr>
<tr>
<td>502</td>
<td><strong>Total provided</strong> (sum of items 500 and 501)</td>
<td>6,015</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Interlibrary loans and documents received:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>503</td>
<td>Returnable</td>
<td>2,384</td>
<td></td>
</tr>
<tr>
<td>504</td>
<td>Non-returnable</td>
<td>1,799</td>
<td></td>
</tr>
<tr>
<td>505</td>
<td>Documents received from commercial services</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>506</td>
<td><strong>Total received</strong> (sum of items 503, 504, and 505)</td>
<td>4,183</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Circulation:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>507</td>
<td>General circulation transactions</td>
<td>34,841</td>
<td></td>
</tr>
<tr>
<td>508</td>
<td>Reserve circulation transactions</td>
<td>36,309</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Information services to groups:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>509</td>
<td>Number of presentations</td>
<td>342</td>
<td></td>
</tr>
<tr>
<td>510</td>
<td>Total attendance at all presentations</td>
<td>8448</td>
<td></td>
</tr>
</tbody>
</table>

**Loans to other libraries**
Originals i.e. books, bd volumes, CDs, DVDs, photocopies, copies, faxes, etc

**Items borrowed for our patrons**
Originals i.e. books, bd. volumes CDs, DVDs, etc, photocopies, copies, faxes, etc, private vendors, commercial doc. suppliers

---

### LIBRARY SERVICES, TYPICAL WEEK, FALL 2008

**Note:** See instructions for definitions.

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Branch and independent libraries - Exclude main or central library</th>
<th>Number in a typical week</th>
<th>2006</th>
</tr>
</thead>
<tbody>
<tr>
<td>600</td>
<td>Number of weekly public service hours</td>
<td>90</td>
<td></td>
</tr>
<tr>
<td>601</td>
<td>Gate count in a typical week</td>
<td>12,112</td>
<td></td>
</tr>
<tr>
<td>602</td>
<td>Reference transactions in a typical week</td>
<td>354</td>
<td></td>
</tr>
</tbody>
</table>

**Total number of weekly hours the library is open from Sept-May**

**Weekly transaction count**
## ELECTRONIC SERVICES, FY 2008

Note: See instructions for definitions.

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Branch and independent libraries - Exclude main or central library</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>700</td>
<td>Documents digitized by the library staff</td>
<td>NO</td>
<td>false</td>
</tr>
<tr>
<td>701</td>
<td>Library reference service by e-mail or the Web</td>
<td>YES</td>
<td>false</td>
</tr>
<tr>
<td>702</td>
<td>Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)</td>
<td>YES</td>
<td>false</td>
</tr>
<tr>
<td>703</td>
<td>Electronic theses and dissertations produced by your students</td>
<td>NO</td>
<td>false</td>
</tr>
</tbody>
</table>

**Needs to be provided by Library**

## INFORMATION LITERACY, FY 2008

Note: See instructions for definitions.

<table>
<thead>
<tr>
<th>Line No.</th>
<th>Branch and independent libraries - Exclude main or central library</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>800</td>
<td>information literate student</td>
<td>YES</td>
<td>false</td>
</tr>
<tr>
<td>801</td>
<td>mission</td>
<td>NO</td>
<td>false</td>
</tr>
<tr>
<td>802</td>
<td>strategic plan. If no, select &quot;N&quot; and skip 803 and 804.</td>
<td>YES</td>
<td>false</td>
</tr>
<tr>
<td>803</td>
<td>An institution-wide committee to implement the strategic plan for information literacy</td>
<td>NO</td>
<td>false</td>
</tr>
<tr>
<td>804</td>
<td>The strategic plan formally recognizes the library's role in information literacy instruction?</td>
<td>YES</td>
<td>false</td>
</tr>
</tbody>
</table>

**Need to check CAMPUS Mission Statement**