

NCES ALS 2008

OUTLETS & STAFF, FY 2008						
Line No.	Outlets	Number	2006			
<u>100</u>	Branch and independent libraries - Exclude main or central library	0				Branch is in a separate building from the main library
<i>(Exclude maintenance and custodial staff, volunteers and contributed services staff)</i>						
Note: Report FTE data to two decimals.						
Line No.	Staff	FALL 2008 equivalents (FTEs)	2006	FY 2008 wages (whole dollars only)	2006	
			-1		-2	Salaries; break into months for those who worked less than a year
<u>200</u>	Librarians	14.5				Union affiliation does not count
<u>201</u>	Other professional staff	6				Anyone with an MLS, including Director and part timers, week enders and holidays
<u>202</u>	Total librarians and other professional staff (sum items 200 and 201)	20.5				Non-MLS admin staff
<u>203</u>	All other paid staff (except student assistants)	15		146,846		Classified support staff
<u>204</u>	Students assistants from all funding sources					All students asst. accounts, including GA's, etc
<u>205</u>	Total full-time equivalent (FTE) staff (sum items 202, 203, and 204)			2,587,373		
<u>206</u>	Are employee fringe benefits paid from the library budget? If no, select "N" and skip to item 300	YES	false <input checked="" type="radio"/>	false <input type="radio"/>		aid by the library budget only.
<u>207</u>	Employee fringe benefits (if paid from library budget)			108,837		

LIBRARY EXPENDITURES, FY 2008

Note: See instructions for definitions.

PAID BY LIBRARY ONLY

2,572,916

Line No.	Branch and independent libraries - Exclude main or central library	(whole dollars	2006
	Total salaries and wages (from previous page)	#####	
Information resources:			
		102,292	
<u>300</u>	One time purchases of books, serial backfiles, and other materials		
		0	
<u>301</u>	Electronic		
		3198	
<u>302</u>	Audiovisual		
		1,303,470	
<u>303</u>	Ongoing commitments to serial subscriptions		
		718,129	
<u>304</u>	Electronic serials		
Other information resources:			
		16,883	
<u>305</u>	Document delivery/interlibrary loan		
		11,959	
<u>306</u>	Preservation		
		0	
<u>307</u>	Other expenditures for information resources		
Operating expenditures:			

- 300 ANY one time purchase i.e. books, CDs, DVDs; one time fee of e-books ONLY (no subscriptions e-books); archival back run of e-journals; back run of print serials; etc
- 301 Subset of 300; non-current serials, one time purchases of backfiles
- 302 Subset of 300; CDs, DVDs for music, films, musical theater, etc.
- 303 Current subscriptions in ALL formats, standing orders, print subs, etc
- 304 Subset of 303 Current sub. In ELECTRONIC format only
- ILL invoices paid directly by library, OCLC/NELINET AIA payments, copyright royalties fees, etc
- Payments for maintaining library and archival materials: binding, supplies, training, contracts digitizing, software for digitizing, etc.
- Materials payments for everything else, DIALOG, pamphlets, etc.

		160,395
<u>308</u>	Computer hardware and software (include maintenance)	
<u>309</u>	Bibliographic utilities, networks and consortia	20,890
<u>310</u>	All other operating expenditures	420,904
<u>311</u>	TOTAL EXPENDITURES (Sum 205, 300, 303, and 305 through 310)	4,700,154

Hardware & Services: LMS, remote storage, e-reserves, ILL, authority control, LibGuides, Ref Universe (Serials Solutions or ERM) Article Linker 360, etc

OCLC, includes C/WMARS and other automation consortia or networks, etc, Everything else, eg. furniture, consultants, supplies, memberships, NO CONSTRUCTION

LIBRARY COLLECTIONS, FY 2008					
Note: See instructions for definitions.					
Line No.	Branch and independent libraries - Exclude main or central library	during the Fiscal	2006	at end	2006
		-1		-2	
<u>400</u>	Books, serial backfiles and other paper materials (include government documents)	(6505)		461,338	
<u>401</u>	E-Books	0		0	
<u>402</u>	Microforms	395		884,386	
<u>403</u>	Audiovisual materials	(15)		8115	
		0		2783	
<u>404</u>	Current serial titles				

All one time purchase **added** during the past year and then the total as of June 30, 2008

Physical volumes regardless of format, does not include loose issues. Items have to be circulation worthy

Monographic E-books cataloged AND in the catalog only

Reels, sheets of fiche, ultra fiche

CDs, DVDs, motion pictures, three-dimensional, graphics,

Number of titles in all formats, includes dups. INCLUDES electronic titles from full-text journal databases only i.e. *JSTOR*, *SCIENCE DIRECT*. If there is only a partial run of a title (title change or cessation) they are counted as a title. DOES NOT include journals in aggregators, BUT each aggregator title is counted as a serial

405	Electronic reference sources and aggregation services	7,816	45,466
406	Is the Library collection entirely electronic? (Yes/No)	Yes	false

Total number of electronic SERVICES

LIBRARY SERVICES, FY 2008			
Note: See instructions for definitions.			
Line No.	Branch and independent libraries - Exclude main or central library	Number	2006
Interlibrary loans and documents provided to other libraries:			
<u>500</u>	Returnable	4,533	
<u>501</u>	Non-returnable	1,485	
<u>502</u>	Total provided (sum of items 500 and 501)	6,015	
Interlibrary loans and documents received:			
<u>503</u>	Returnable	2,384	
<u>504</u>	Non-returnable	1,799	
<u>505</u>	Documents received from commercial services	0	
<u>506</u>	Total received (sum of items 503, 504, and 505)	4,183	
Circulation:			
<u>507</u>	General circulation transactions	34,841	
<u>508</u>	Reserve circulation transactions	36,309	
Information services to groups:			
<u>509</u>	Number of presentations	342	
<u>510</u>	Total attendance at all presentations	8448	

Loans to other libraries

Originals i.e. books, bd volumes, CDs, DVDs
photocopes, copies, faxes, etc

Items borrowed for our patrons

Originals i.e. books, bd. volumes CDs, DVDs, etc.
photocopies, copies, faxes, etc
private vendors, commercial doct. suppliers

e-reserves and physical reserves, NO BLACKBOARD

Info Lit. classes

LIBRARY SERVICES, TYPICAL WEEK, FALL 2008			
Note: See instructions for definitions.			
Line No.	Branch and independent libraries - Exclude main or central library	Number in a typical week	2006
<u>600</u>	Number of weekly public service hours	90	
<u>601</u>	Gate count in a typical week	12,112	
<u>602</u>	Reference transactions in a typical week	354	

Total number of weekly hours the library is open from Sept-May

Weekly transaction count

ELECTRONIC SERVICES, FY 2008			
Note: See instructions for definitions.			
Line No.	Branch and independent libraries - Exclude main or central library	Yes	No
	Does your library provide the following?		
<u>700</u>	Documents digitized by the library staff	NO	false <input checked="" type="radio"/>
<u>701</u>	Library reference service by e-mail or the Web	YES	false <input type="radio"/>
<u>702</u>	Technology to assist patrons with disabilities (e.g., TDD, specially equipped work stations)	YES	false <input type="radio"/>
<u>703</u>	Electronic theses and dissertations produced by your students	NO	false <input type="radio"/>

Needs to be provided by Library

INFORMATION LITERACY, FY 2008			
Note: See instructions for definitions.			
Line No.	Branch and independent libraries - Exclude main or central library	Yes	No
	Does your institution have the following, or has it done the following?		
<u>800</u>	information literate student	YES	false <input type="radio"/>
<u>801</u>	mission	NO	false <input type="radio"/>
<u>802</u>	strategic plan. If no, select "N" and skip 803 and 804.	YES	false <input type="radio"/>
<u>803</u>	An institution-wide committee to implement the strategic plan for information literacy	NO	false <input type="radio"/>
<u>804</u>	The strategic plan formally recognizes the library's role in information literacy instruction?	YES	false <input type="radio"/>

Need to check CAMPUS Mission Statement